

Town Hall, Rose Hill,
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To: All Members of the Council
Chief Executive

Please ask for Charlotte
Kearsey
Direct Line 01246 345236
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Our Ref
Your Ref

Dear Councillor,

Record of Decision taken by Joint Cabinet and Employment & General
Committee - 25 July, 2017

At a meeting of the Joint Cabinet and Employment & General Committee held on 25 July, 2017, the following decisions were reached on the items listed in the attached schedule.

The implementation of these Cabinet decisions is suspended until the call-in period has expired without a call-in being validly invoked. Any Member of the Council shall be entitled to call for a decision to be suspended by giving notice to the Monitoring Officer *either by telephone, fax, email or in writing not later than 5.00 pm on the day following the date of the Cabinet meeting.*

Any decision so suspended shall not be capable of implementation for a period of five calendar days from the date of the Cabinet meeting which will expire on 30 July, 2017.

(DURING THE CALL-IN PERIOD A REQUEST MAY BE MADE IN RESPECT OF ANY DECISION SO SUSPENDED BY NOT LESS THAN ONE QUARTER OF THE TOTAL MEMBERSHIP OF THE OVERVIEW AND PERFORMANCE SCRUTINY COMMITTEE. TO DO THIS YOU WILL NEED TO NOTIFY THE MONITORING OFFICER IN WRITING, BY FAX OR BY EMAIL BY 5.00 PM ON 30 JULY, 2017 BEING FIVE DAYS FOLLOWING THE DAY OF THE CABINET MEETING.)

continued

Public Information

5. Operational Services Division - 5 Year Development Plan

***RESOLVED –**

1. That the share of the HRA Capital Investment Programme 2018/19-2021 allocated to the Operational Services Department be increased, as set out in paragraph 6.1 of the officer's report.
2. That the following permanent posts be added to the Operational Services Department structure over the next five years:

2017/18 – 8 Craft employees; 1 Technical Officer and 1 Estimator position
2018/19 – 3 Craft employees;
2019/20 – 21 Craft employees and 2 Technical Officers
2020/21 – 6 Craft employees
2021/22 – 9 Craft employees and 1 Technical Officer
3. That the job description and person specification for the post of Technical Officer be re-visited and the salary uplifted, as appropriate, to support recruitment and retention of officers to this critical post.
4. That recruitment to 10 Fixed Term Contract positions for fifteen months be approved.
5. That recruitment to 2 apprenticeship posts be approved.
6. That delegated authority be granted to the Commercial Services Manager to recruit and appoint to the new positions.

REASON FOR DECISIONS

To reduce usage of external contractors by providing additional capacity to carry out commercial building works, to retain operating profit for re-investment and to support the Council's Workforce Strategy.

Yours sincerely,

A handwritten signature in black ink, appearing to be 'Randy', written in a cursive style.

Local Government and Regulatory Law Manager and Monitoring Officer